

**S. K. SOMAIYA COLLEGE OF
ARTS, SCIENCE AND COMMERCE**

'AUROBINDO'
Vidyavihar, Mumbai 400 077

Date: 14/02/2019

NOTICE FOR FORM FILLING OF ATKT/FAILURE EXAM MARCH/APRIL 2019

**FY/SY B.COM./ B.A./B.SC.(CS)/ B.SC.(I.T.)/
B.M.S./ B.M.M./ B.COM.(A&F)/ B.COM(B&I)/ B.COM.(F.M.)
75-25/ 60-40 pattern Semester I / II/ III/ IV &
FY/SY BA/BCOM 100 marks pattern Semester I / II/ III/ IV**

Students of above mentioned courses who have failed/ATKT (**Internal and/or External**) in Sept./October/November 2018 or earlier examination, are required to fill ATKT Examination form **online** to appear for the above mentioned examination. With reference to notice dated 21/01/2019, 04/02/2019, 06/02/2019, 08/02/2019 & 12/02/2019 those students who have failed to submit the ATKT forms can submit the **ONLINE ATKT form with late fee of Rs. 2500/- per semester**. ATKT forms are available on college website from 16TH January 2019. Students are required to fill the form (**check the filled form before submitting**) by following the under mentioned steps:

- ✓ Log in at: **myaccount.somaiya.edu**
- ✓ Enter your **SVVNetID and password& Sign in** (in case of problem with SVVNetID and password click on option 'forgot your password?').
- ✓ Go to Option: '**Application Forms**'
- ✓ Select '**ATKT Application**'
- ✓ **Fill up the form completely giving the required information.**
- ✓ **Download and print the completed form before the dates mentioned below for respective courses.**
- ✓ Attach Xerox copies of mark sheets of all previous examinations with the printed form.
- ✓ Get the **printed ATKT form and Xerox copies of Marksheets verified (bring original marksheets of all previous examination for verification)** in the college office, pay the necessary fees*. (Cash counter timings & Form Verification timing: 9.00 a.m. to 12.00 noon) as per schedule given below:

Sr.No.	Class and semester	Date of cash payment
1.	FY/SY BAF (Sem. I/ II/ III/ IV)	15/02/2019 & 18/02/2019
2.	FY/SY BBI (Sem. I/ II/ III/ IV)	
3.	FY/SY FM (Sem. I/ II/ III/ IV)	
4.	FY/SY B.COM. (SEM-I/II/III/IV)	
5.	FY/SY IT (Sem. I/ II/ III/ IV)	
6.	FY/SY CS (Sem. I/ II/ III/ IV)	
7.	FY/SY BMS (Sem. I/ II/ III/ IV)	
8.	FY/SY B.A. (SEM-I/II/III/IV)	
9.	FY/SY BMM (Sem. I/ II/ III/ IV)	

***Fees (`) PER SEMESTER for all the above mentioned courses**

1 subject fail: Rs. 260/- & Rs. 2500 late fees per semester	2 subjects fail: Rs. 470/- & Rs. 2500 late fees per semester	3 or more subjects fail: Rs. 1000/-& Rs. 2500 late fees per semester
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- ✓ Students are required to follow the notice of **cash payment due date**. Thereafter **late fees** will be **imposed**, as per the **date of cash payment** and not according to form submission date.

For any query contact College Lab: (022-67169628).

Sd/

I/C Principal

CC TO : Office, Notice Board & Staff Common Room

Sd/

Convener, Examination committee

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Examination Notice

All First Year /Second Year (semester I/ II/ III/ IV) failure students are hereby informed that the ATKT form filling notice with Rs. 2500 late fee is displayed on college notice board and college web site.

Concerned Students are required to check the notice and follow the same.

Important note: This is the last notice of ATKT form filling for the examination held in March / April 2019. Not a single form will be accepted after the due date.

Sd/-

Convener

Examination Committee

CC TO: Office, Notice Board & Staff Common Room