K.J. SOMAIYA POLYTECHNIC

Vidyavihar, Mumbai-400 077.

KJSP/Est./OfficeOrder/2016-17/ 323

Date: - 08 SEP 2016

OFFICE ORDER:

STUDENT GRIVANCE REDRESSAL CELL

As per the instructions from various regulatory Authorities, Student Grievance Redressal Cell is constituted for year 2016-17.

Following shall be members of the cell.

1) Shri. R.G. Tambat

2) Shri. S.N. Kolte

3) Mrs. Charulata Ingle

4) Mrs. C.N. Pai

5) Shri. A.S. Sawant

Chairman

Member

Member

Member

Member-Secretary

It is mandatory for the cell to meet at least twice in a Semester / Term and examine various Grievances of Students and Recommended appropriate action. In case no Grievance is received. Nil report may be submitted.

All are requested to cooperate.

(PADMAJA BHANU BANDARU) PRINCIPAL

To.

- 1) Chairman & members of Cell.
- 2) Master file.





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KJSP/Est./NOTICE/2016-17/ 32 2

Date:

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NOTICE

A Student Grievance Redressal Cell has been constituted for year 2016-17 to examine the Grievances of All Full Time / Part Time Students.

Students can write their Grievance in English, Marathi, Hindi or Guajarati language and drop it in suggestion box next to Library entrance <u>OR</u> send the Grievance by email to info.polytech@somaiya.edu <u>OR</u> SMS to Mobile No.8879625123.

If deamed necessary student may be called for hearing by the Redressal Cell.

All are required to note.

(PADMAJA BHANU BANDARU)

To,

- 1) All Head of Departments.
- 2) All Class Circulation.
- 3) All Notice Boards.
- 4) Display on Website Mrs. U.S. Kolte, Programmer.

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