

**S. K. SOMAIYA COLLEGE OF
ARTS, SCIENCE AND COMMERCE**

4th Floor Vinay Mandir Building
Vidyavihar, Mumbai 400 077

Date: 25/03/2021

NOTICE FOR FORM FILLING OF ATKT/FAILURE EXAM APRIL 2021
**FY/SY B.COM./ B.A./B.SC.(CS)/ B.SC.(I.T.)/
B.M.S./ B.M.M./ B.COM.(A&F)/ B.COM(B&I)/ B.COM.(F.M.) & BAMMC**
**75-25/ 60-40 pattern Semester I / II/ III/ IV &
FY/SY BA/BCOM 100 marks pattern Semester I / II/ III/ IV**

Students of above mentioned courses who have failed/ATKT (**Internal, Practicals and/or External**) in December 2020 and January 2021 or earlier examination, are required to fill ATKT Examinations form **online** to appear for the above mentioned examination. ATKT forms will be available at **myaccount.somaiya.edu** from **31st March 2021**. **Students are required to fill the online form** by following the below mentioned steps:

- ✓ Log in at: **myaccount.somaiya.edu**
- ✓ Enter your **SVVNetID and password & Sign in** (in case of problem with SVVNetID and password click on option 'forgot your password?').
- ✓ Go to Option: '**Application Forms**'
- ✓ Select '**ATKT Application**'
- ✓ **Fill up the form completely with required information.**
- ✓ Read carefully and tick the '**declaration of proper form filling**'. And submit the form.
- ✓ After form submission, follow the instructions for **online fees payment*** mentioned and pay the exact amount of fees.

***Fees (Rs.) PER SEMESTER for all the above mentioned courses**

1 subject fail: Rs. 290/-	2 subjects fail: Rs. 520/-	3 or more subjects fail: Rs. 1,100/-
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- Download the completely filled form and ATKT Examination fees payment receipt.
- Along with ATKT form; students are required to **fill one google form also**.
- Login your browser with **Somaiya email ID**. Go to the link (<https://bit.ly/3fdJ7Ag>).
Fill the necessary details asked in google form.
- Enclose the following documents along with the google form.
 - **Scanned PDF ATKT FORM** April 2021 **duly signed by the student**,
 - **PDF of Fees Payment Receipt** for the same and
 - **PDF of your all previous Original Marksheets** properly scanned copies.

❖ **It is mandatory to fill atkt form and google form with enclosures. Failing which your ATKT application is treated as null and void.**

(P.T.O.)

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- ❖ If student fail to submit the ATKT form and google form till the final scheduled date of submission, students will not be allowed to appear for the said examination.
- ❖ On verification of ATKT form and enclosures uploaded with the google form; if any information or document is found false the same form will be rejected and student will be not allowed for the examination.
- ❖ Students should take note of the following dates.

last date of Online ATKT form filling and online Fees payment	06/04/2021
Last date for filling google form and uploading necessary enclosures.	06/04/2021
last date for fees payment only in cash (if any)	07/04/2021 (10:00 a.m. to 1:00 p.m.)

- ❖ Students kindly note that **dates for ATKT form filling will not be allowed after the above mentioned dates.**
- ❖ All students those who have **failed in Internal (25 marks / 40 marks) for Semester-I/II/III/IV in December 2020- January 2021 examination or previous examination** are requested to **contact** the concerned Faculty (**along with the examination fee receipt of ATKT examination April 2021**) for Internal Project latest by **06/04/2021 date** and **submit** the same latest by **14/04/2021**.
- ❖ All BSC-CS and BSC-IT students those who have **failed in Practicals for Semester-I/II/III/IV in December 2020 – January 2021 examination or previous examination** are requested to **contact** the concerned Faculty (**along with the examination fee receipt of ATKT examination April 2021**) latest by **06/04/2021**.

Sd/

I/C Principal

CC TO : Office, Notice Board & Staff Common Room

FAQs

- 1) In case of any query students can communicate on below email ID :
studentinfo.exam@somaiya.edu
- 2) In case of technical errors students can communicate on below email ID:
techsupport@somaiya.edu
- 3) In case students forgets his/her svvnetid and password student can communicate on
<https://wa.me/+18638667422>
- 4) **Students should not reset the ATKT form once fees paid.**