

**S. K. SOMAIYA COLLEGE OF
ARTS, SCIENCE AND COMMERCE**

'AUROBINDO'
Vidyavihar, Mumbai 400 077

Date: 22/02/2017

**NOTICE FOR FORM FILLING OF ATKT/FAILURE EXAM MARCH/APRIL 2018
FY/SY B.A. 75-25/ 60-40 pattern Semester I / II/ III/ IV &
FY/SY BA 100 marks pattern Semester I/ II/ III**

Students of above mentioned courses who have failed/ATKT in October/ November 2017 or earlier examination, are required to fill ATKT Examination form **online** to appear for the above mentioned examination. With reference to notice dated 05/01/2018, 30/01/18, 02/02/18, 07/02/18, 10/02/18 & 15/02/18 those **BA** students who have failed to submit the ATKT forms can submit the **ONLINE ATKT form with late fee of ₹ 2500/- per semester**. ATKT forms are available on college website from 8th January 2018. Students are required to fill the form (**check the filled form before submitting**) by following the under mentioned steps:

- ✓ Log in at: **myaccount.somaiya.edu**
- ✓ Enter your **SVVNetID and password & Sign in** (in case of problem with SVVNetID and password click on option 'forgot your password?').
- ✓ Go to Option: '**Application Forms**'
- ✓ Select '**ATKT Application**'
- ✓ **Fill up the form completely giving the required information.**
- ✓ **Download and print the completed form.**
- ✓ Attach Xerox copies of mark sheets of all previous examinations with the printed form.
- ✓ Get the **printed ATKT form and Xerox copies of marksheets verified (bring original marksheets of all previous examination for verification)** in the college office, pay the necessary fees. (Cash counter timings: 9.00 a.m. to 12.00 noon) as per schedule given below:

✓

Sr.No.	Class and semester	Date of cash payment	Fees (₹) per semester	Late fee (₹) per semester
1.	FY/SY B.A. (SEM-I/II/III/IV)	23/02/2018 to 24/02/2018	1000/-	2500/-

- ✓ Students are required to follow the notice of **cash payment due date**. Thereafter **late fees** will be **imposed**, as per the **date of cash payment** and not according to form submission date.

SD/-

Principal

CC TO : Office, Notice Board & Staff Common Room

For any query contact College Lab: (022-67169628).