

**S. K. SOMAIYA COLLEGE OF  
ARTS, SCIENCE AND COMMERCE**

4<sup>TH</sup> FLOOR VINAY MANDIR BUILDING  
Vidyavihar, Mumbai 400 077

Date: 22/08/2022

**NOTICE FOR FORM FILLING OF ATKT/FAILURE EXAM Sept./Oct. 2022**

**FY/SY B.COM./ B.A./B.SC.(CS)/ B.SC.(I.T.)/**

**B.M.S./ B.M.M./ B.COM.(A&F)/ B.COM(B&I)/ B.COM.(F.M.) & BAMMC**

**75-25/ 60-40 pattern Semester I / II/ III/ IV &**

**FY/SY BA/BCOM 100 marks pattern Semester I / II/ III/ IV**

Students of above-mentioned courses who have failed/ATKT (**Internal, Practicals and/or External**) in March/April/May 2022 or earlier examination, are required to fill ATKT Examinations form **online** to appear for the above-mentioned examination. ATKT forms will be available at **myaccount.somaiya.edu** from **23<sup>rd</sup> August 2022**. **Students are required to fill the online ATKT form** by following the below mentioned steps:

- ✓ Log in at: **myaccount.somaiya.edu**
- ✓ Enter your **SVVNetID and password & Sign in** (in case of problem with SVVNetID and password click on option 'forgot your password?').
- ✓ Go to Option: '**Application Forms**'
- ✓ Select '**ATKT Application**'
- ✓ **Fill up the form completely with required information.**
- ✓ Read carefully and tick the '**declaration of proper form filling**'. And submit the form.
- ✓ After form submission, follow the instructions for **online fees payment\*** mentioned and pay the exact amount of fees.

**\*Fees (Rs.) PER SEMESTER for all the above-mentioned courses**

1 subject fail: Rs. 300/-	2 subjects fail: Rs. 540/-	3 or more subjects fail: Rs. 1,150/-
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- Download the filled ATKT form and ATKT Examination fees payment receipt.
- Along with ATKT form; students are required to **fill one google form also**.
- Login your browser with **Somaiya email ID**. Go to the link (<https://bit.ly/3dMY3GC>). Fill the necessary details asked in google form.
- Enclose the following documents along with the google form.
  - **Scanned PDF ATKT FORM** Sept./Oct. 2022 **duly signed by the student**,
  - **PDF of Fees Payment Receipt** for the same and
  - **PDF of your all previous Original Marksheets** properly scanned copies.

❖ **It is mandatory to fill atkt form and google form with enclosures. Failing which your ATKT application is treated as null and void.**

**(P.T.O.)**

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❖ **If student fail to submit the ATKT form and google form till the final scheduled date of submission, students will not be allowed to appear for the said examination.**

❖ **On verification of ATKT form and enclosures uploaded with the google form; if any information or document is found false the same form will be rejected and student will be not allowed for the examination.**

❖ Students should take note of the following dates.

<b>last date of Online ATKT form filling and online Fees payment</b>	<b>01/09/2022</b>
<b>Last date for filling google form and uploading necessary enclosures.</b>	<b>01/09/2022</b>

❖ **Students kindly note that dates for ATKT form filling will not be allowed after the above-mentioned date.**

❖ All students those who have **failed in Internal (25 marks / 40 marks) for Semester-I/II/III/IV in April 2022 examination or previous examination** are requested to **contact** the concerned Faculty (**along with the examination fee receipt of ATKT examination September/ October 2022**) for Internal Project latest by **02/09/2022** and **submit** the same latest by **09/09/2022**.

❖ All BSC-CS and BSC-IT students those who have **failed in Practicals for Semester-I/II/III/IV in March/April May 2022 examination or previous examination** are requested to **contact** the concerned Faculty (**along with the examination fee receipt of ATKT examination September/ October 2022**) latest by **02/09/2022**.

**I/C Principal**

**CC TO : Office, Notice Board & Staff Common Room**

**FAQs**

- 1) In case of any query students can communicate on below email ID:  
[studentinfo.exam@somaiya.edu](mailto:studentinfo.exam@somaiya.edu)
- 2) In case students forgets his/her svvnetid and password student can communicate on  
<https://bit.ly/3wlhgWo>
- 3) **Students should not reset the ATKT form once fees paid.**